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### **Instructions for completing Form BIS-711, Statement of Ultimate Consignee and Purchaser**

All information must be typed or legibly printed in each appropriate Block or Box.

**Block 1:** Ultimate Consignee. The Ultimate Consignee must be the person abroad who is actually to receive the material for the disposition stated in Block 2. Therefore, a bank, freight forwarder, forwarding agent, or other intermediary is not acceptable as the Ultimate Consignee (For a definition of intermediate consignee, please see page 2 of this document.) If the ultimate consignee is an individual, please state the name as listed on a government-issued ID. If the ultimate consignee is a company, please state the company name and address as listed on the business license/business certificate.

\* Please note: The information given in Block 1 must match the name and address listed on your Bill of Lading/Air Waybill issued by a freight forwarder.

**Block 2:** Disposition or Use of Items by Ultimate Consignee named in Block 1. Place an (X) in "A.," "B.," "C.," "D.," and "E.," as appropriate, and fill in the required information.

\* Please note: Certain armored vehicles are considered a controlled item under Department of Commerce export regulations (ECCN 0A606), and cannot be resold, transferred or re-exported without prior authorization from the US Department of Commerce.

**Block 3:** Nature of Business of Ultimate Consignee named in Block 1. Complete both "A" and "B". Possible choices for "A" include: broker, distributor, fabricator, manufacturer, wholesaler, retailer, value added reseller, original equipment manufacturer, etc. Possible choices for "B" include: contractual, franchise, distributor, wholesaler, continuing and regular individual business, etc.

**Block 4:** Additional Information. Provide any other information not appearing elsewhere on the form such as other parties to the transaction, and any other material facts that may be of value in considering license applications supported by this statement. NOTE: Please also state the intended end use of the purchased item(s).

**Block 5:** Assistance in Preparing Statement. Name all persons, other than employees of the ultimate consignee or purchaser, who assisted in the preparation of this form.

**Block 6:** Ultimate Consignee. Enter the requested information and sign the statement in ink. (For a definition of ultimate consignee, please see page 2 of this document.)

**Block 7:** Purchaser. This form must be signed in ink by the Purchaser, if the Purchaser is not the same as the Ultimate Consignee identified in Block 1. (For a definition of purchaser, please see page 2 of this document.) NOTE: Please also inform Alpine Armoring of the address of the purchaser.

**Block 8:** Certification for Exporter. Please leave blank (to be filled out by Alpine Armoring Inc.) This Block must be completed to certify that no correction, addition, or alteration on this form was made subsequent to the signing by the Ultimate Consignee in Block 6 and Purchaser in Block 7.

After completing form BIS-711, you may return it to Vaccaro Associates by email to [ken@vaccaroassociates.com](mailto:ken@vaccaroassociates.com). There is no need for the original to be sent by mail.

## Definitions of Parties to the Transaction

### **Purchaser:**

The person abroad who has entered into the transaction to purchase an item for delivery to the ultimate consignee. In most cases, the purchaser is not a bank, forwarding agent, or intermediary. The purchaser and ultimate consignee may be the same entity.

### **Intermediate Consignee:**

The person that acts as an agent for a principal party in interest and takes possession of the items for the purpose of effecting delivery of the items to the ultimate consignee. The intermediate consignee may be a bank, forwarding agent, or other person who acts as an agent for a principal party in interest.

### **Ultimate Consignee:**

The principal party in interest located abroad who receives the exported or re-exported items. The ultimate consignee is not a forwarding agent or other intermediary, but may be the end-user.

**End-User:** The person abroad that receives and ultimately uses the exported or re-exported items. The enduser is not a forwarding agent or intermediary, but may be the purchaser or ultimate consignee.